

## **Civic Program Advisory Committee (CPAC) International Grant Application 2007**

### **ORGANIZATION:**

*Provide name, address, e-mail address, website address (if applicable), telephone and fax numbers including country codes, principal contact, names of Board of Directors, and evidence of not for profit status.*

### **REFERENCES:**

*Provide name and contact information of International Monetary Fund or World Bank employees or retirees who are familiar with your organization.*

### **MISSION:**

*Write a brief statement of organization's principal goals, services provided, and outcomes sought.*

### **GEOGRAPHICAL AREA SERVED:**

*List country(ies) and/or region(s) served.*

### **PROGRAMS AND ACTIVITIES:**

*Describe program(s) and service(s) offered and time period for their operation (budget year). Provide evidence that they have achieved desired results. Explain to what extent, if any, that services are limited to specific religious or ethnic groups.*

### **AMOUNT REQUESTED:**

*Give amount requested; indicate specifically what funds will be used for and benefits expected.*

### **AMOUNT PREVIOUSLY RECEIVED:**

*If you have received a grant from the IMF during the last year, indicate specifically how the money was spent and who were the beneficiaries.*

### **FINANCIAL INFORMATION:**

*Provide accurate and objective information on the current financial condition of your organization, particularly regarding to assets and liabilities; specific sources of revenue (by name); expenses, differentiating clearly between costs for administration, fundraising, programs or operations; and, additional evidence to illustrate your organization's financial growth and stability in the future. See sample format (<http://www.imf.org/external/np/cpac/templ.pdf>).*

*If you use your own format, the following items should substantiate your financial condition:*

- (1) A recent audit report of your financial records*
- (2) An administrative budget for the current year compared to the previous two years of operation*
- (3) A separate program budget (only if your organization has more than one program)*
- (4) A current balance sheet of assets and liabilities*
- (5) A list of contributing organizations and other sources of revenue i.e. endowments, government funding, etc.*

**PAYMENT OF GRANTS:**

*Please indicate your preference for check or electronic fund transfer, should your request be approved:*

*(1) Check in US dollars \_\_\_\_\_ or check in local currency \_\_\_\_\_*

*Name of charity as it should appear on check:*

\_\_\_\_\_  
*Address to which check should be sent:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(2) Electronic fund transfer \_\_\_\_\_*

*If you prefer to receive the funds electronically, please fill in the information in the attachment:*

*Electronic Funds Transfer (EFT) Form*  
<http://www.imf.org/external/np/cpac/eft.pdf>